Activities

Guidelines and Notices for planning:

* Collaborate with project leads to **supplement their lectures**. (Workshop on or day after lecture)
* **3 workshops per quarter (min), one Fall workshop needs to be soldering**
* **Incentivize workshops with quiz and prizes?**

Other Notes

* **When is the workshop for community college professors?**
* Coordinate with the Event Coordinator to arrange rooms for workshops.
* Coordinate with the Event Coordinator and Publicity to promote events.
* maintain a repository of workshops materials and documentation, to aid future Workshop Leads
* Find a way to track retention numbers and increase them… forum in the email?
* Design a throughhole soldering PCB?
* What does a “Lab Tools” Workshop encompass...

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| Quarter | Week | Date | Workshop Topic | Location | Comments |
| FALL | Week 2 | Thursday  10/10 | Lab Tools |  | Last year’s workshop was in week 5. Not good turn out |
|  | Week 3 | Mon/Tues 10/14-15/19 | Regular Resume Workshops |  | Correlate with Fall recruiting fair, Wednesday 10/17/19 (Week 3!) |
|  | Week 4 | Wednesday 10/23 | Soldering | 180? Same level as IEEE lab. Large space with wooden tablesyk vc | Day after MM encoder lecture 2  Before OPS lecture 2 |
| Week 8 | Thurs 11/21 | Eagle Schematic |  | Correlates well with MM/Dinner  Tesla Room? |
| WINTER | Week 1 |  | IDEA Hacks related  Bluetooth |  | Bluetooth or wifi |
| Week 4 |  | Laser cutting? 3D printing? |  | A workshop on the hill |
| Week 6 |  | SMD Soldering |  |  |
| Week 8 |  | SPI/I2C |  | Technical interview |
|  | ...last year week 4 |  | Resume/Interview Workshops |  | Correlate with Winter recruiting fair |
| SPRING | Week 2 |  | IoT Raspberry Pi series? |  |  |
| Week 4 |  |  |  | Good blend of advanced and fun workshops. |
| Week 6 |  |  |  |  |
| Week 8 |  | New officers’ choice |  |  |

Tasks for the summer:

Henry: Design easy soldering through hole PCB